

## Wallscourt Farm Academy Full Opening Plan (EYFS-Year6)

### **CLF Guiding Principles**

- **Keep people safe** and support each other
- Support Students to learn over time and prepare for next steps
- Ensure support for our most vulnerable
- Promote positive mental health and wellbeing
- Promote **Equity** (people have what they need, rather than the same)

### Public Health Management

#### Systems of Controls

Below summarises the set of actions taken at Wallscourt Farm Academy in order to keep children and staff safe. They are grouped into 'prevention' and 'response to any infection'.

#### **Prevention:**

- 1) Minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, do not attend school
  - 2) Clean hands thoroughly more often than usual
  - 3) Ensure good respiratory hygiene by promoting the 'catch it, bin it, kill it' approach
  - 4) Introduce enhanced cleaning, including cleaning frequently touched surfaces often, using standard products such as detergents and bleach
  - 5) Minimise contact between individuals and maintain social distancing wherever possible
  - 6) Where necessary, wear appropriate personal protective equipment (PPE)
- *Numbers 1 to 5 are in place all the time.*
  - *Number 6 applies in specific circumstances.*

#### **Response to any infection**

- 7) Engage with the NHS Test and Trace process
  - 8) Manage confirmed cases of coronavirus (COVID-19) amongst the school community
  - 9) Contain any outbreak by following local health protection team advice
- *Numbers 7 to 9 must be followed in every case where they are relevant.*

#### What happens if my child shows symptoms of illness at school?

As usual, if your child becomes unwell at school, they will be taken to an isolated area and you will be called to collect them. We would appreciate it if you could collect them as soon as you receive a call from us to help us keep all members of the school community safe and well. Staff will need to use PPE when helping your child in this instance. We will bring your child out to you to avoid you coming onto the school site.

If your child shows symptoms of coronavirus, even if you think they are actually struggling with another medical need such as hay fever or asthma, we will still need to send them home, following the government's 'hierarchy of controls' measures to minimise the risk of infection.

If anyone at school (child or adult) shows symptoms of Covid-19, the government guidance encourages them to get tested for coronavirus. If this test shows to be positive, all children and adults within that child's bubble group will be asked to self-isolate for 14 days.

## **Academy Operations**

### **Attendance**

#### Attendance Expectations

- School attendance for all pupils will be mandatory from September 2020. Further information regarding attendance can be found in the CLF Attendance Booklet for Families 2020.

### **Safeguarding**

Please refer to the Wallscourt Farm Academy Safeguarding Policy. This has been updated and refers to the COVID-19: safeguarding in schools, colleges and other provider's guidance.

The Safeguarding Team Members are:

Sue Kelham (Designated Safeguarding Lead)
Hannah McDonnell (Deputy Safeguarding Officer)
Celia Monte (Advanced Safeguarding practitioner)
Emma Montmasson (Advanced Safeguarding practitioner)
Jon Miller (Mental Health and Well-being lead)

### **Catering**

In September (and until further notice), WFA will provide a 'grab bag' style meal. This will be provided free to all children in Years R, 1 and 2 and to children in KS2 who are entitled to benefits related free school meals. Families who wish to purchase a 'grab bag' meal for their child can do so using the usual online payment.

### **Cleaning**

Each day, the academy will be cleaned after children have vacated the site. Throughout the day, teaching and welcome zone staff will clean areas of the academy that pose higher risk ratings (e.g. toilets and touch points).

### **Welcome Zone:**

- We would encourage all parents/carers to contact the school by phone or email wherever possible to limit the number of people on the school site.
- Only one family will be permitted to enter the foyer at any one time. Please ring the bell to the left of the main entrance and someone will open the door for you.
- The glass in reception will remain closed and when talking will open minimally for the conversation to be heard.
- Visitors will be asked to keep a distance from the glass and use hand sanitiser on arrival.

### **Entrance/Exits**

Pupils will arrive via the main gate and exit at the end of the day via the MUGA.

We will be operating a strict staggered drop off and collection system – see table below. Please do not arrive at school until a few minutes before your child's start time to avoid large groups of parents congregating at the entrance. Learners will need to come into school and go straight into the garden rooms. This might mean that SLT ask families to wait outside the gate until the previous year group is in. If your child is confident to come into the school grounds without you then please encourage this. There is a member of SLT on both gates so children are safe. If you have younger children or your child is anxious and needs you to drop them off then please bring them into the garden area to say goodbye and leave promptly via the MUGA.

### Timing of the Academy Day

	Year R	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6
<b>School day starts</b>	8.50 a.m.	8.45 a.m.	8.45 a.m.	8.40 a.m.	8.40 a.m.	8.35 a.m.	8.35 a.m.
<b>School day ends</b>	3.25 p.m.	3.20 p.m.	3.20 p.m.	3.15 p.m.	3.15 p.m.	3.10 p.m.	3.10 p.m.

Currently, adults are not allowed to enter the building. Please observe social distancing at all times when on the school site. If you wish to speak with a member of staff then please email or call the school and someone will get in touch with you.

### **Year Group Bubbles**

Learners will remain in year group bubbles of no more than 60 throughout the academy day. Each bubble will be taught by a consistent team of staff. Staggered breaks will ensure there will be no crossover of children between bubbles.

### **Learning Zones and Resources:**

- Each learning zone can accommodate 60 children with 30 children in each home zone.
- Items that cannot be easily cleaned (e.g. soft furnishings) have been removed.
- Learners in Years 2-6 will have their own set of resources provided by WFA so that sharing of resources is limited.
- In EYFS and year 1 children will share resources in order for them to have more opportunities for child led learning. Resources will be washed regularly or quarantined for the set period.

### **School Uniform**

DfE guidance states, “uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal”. With this in mind from September 2020 (and until further notice) the academy uniform is:

- Grey or black trousers / skirt / pinafore
- WFA polo shirt or plain pale blue polo shirts.
- WFA jumper or cardigan
- Black school shoes
- WFA book bag

### **PE Clothing**

Children will need to attend WFA in their P.E. kit on the day they are timetabled for their athletes’ session. See below.

The kit is plain white t-shirt, black shorts, leggings or joggers, daps or trainers. Children can wear their school jumper if needed.

	Monday	Tuesday	Wednesday	Thursday	Friday
a.m.		Oak Sports	Beech (Y1) Sports		
p.m.	Acer Sports	Maple Sports	Willow (Y2) Sports	Hazel (Y5) Sports	Elm (Y6) sports

### **Curriculum**

At Wallscourt Farm Academy, we will teach an ambitious and broad curriculum in all subjects from September 2020 whilst making use of existing flexibilities to create time to cover the most important missed content. During the first term, the curriculum will include elements to support the well-being of learners and re-establish relationships, routines and the learning culture at WFA.

Wallscourt Farm Academy will continue to work with the CLF to develop high quality distance that aligns as closely as possible with our in-school provision. This resource will be used in the case of learners needing to stay home and self-isolate and to support learning in school where appropriate.

### **Reading books home**

Children will be able to choose two books to take home on a Wednesday. These books will need to be returned on Monday mornings to be quarantined for 48 hours before going out again on Wednesday. If your child is reading more extended books, they are welcome to keep them for longer. In Reception, Year 1 and for the beginning of Year 2, your child will have a reading diary. This will stay in school and teachers will keep a record of reading. Unfortunately, we cannot do what we would usually do and have this diary going between home and school each day due to quarantine requirements. Twice per term, we will send the diary home and you can read the comments and add your own. The teaching teams will include information on their WordPress site regarding the reading focus for you at home.

In Key Stage 2, the children will have their own reading log, which they will complete themselves and then submit when it is completed.

If you have any questions about your child's reading or any aspect of their learning, please email [info@wfa.cabot.ac.uk](mailto:info@wfa.cabot.ac.uk) and the email will be forwarded to the teaching team. We will not be running the year group mailboxes from September.

### **Educational Visits**

We are unable to book any trips before January 2021. We have had to cancel the Year 6 camp and will review plans for this in January 2021.

### **Gatherings**

- Year 1 – Y6 virtual Gatherings will take place throughout the week.
- A virtual Celebration Gathering will be filmed and the link to the film will be shared with families. Learners will be presented with their certificate in their home zone.

### **Music lessons**

- At this stage we do not know if we will have Bristol Plays Music teachers in for brass and guitar lessons. We will share further information once we have confirmation from them.
- Whole class music lessons will continue as part of the curriculum.

### **Out of Hours Provision**

- OOH will begin from Monday 7<sup>th</sup> September. The provision will be different from normal to reflect the current health and safety requirements.
- Breakfast club will run in the studio/café but children will sit in year groups. We will only be serving toast. Children will need their own water bottle. The cost remains £2.50 per child.
- At After School, club children will be grouped into consistent OOH bubbles located in demarcated zones as below. Adults will be linked with one bubble. The children will have table-based activities at an age appropriate level. Resources will not be shared between OOH bubbles without a 48-hour quarantine period (72 hours for plastic).
- The Superclassroom will be divided into two separate zones.

	Year R and year 1	Year 2 and 3	Years 4, 5 and 6
Location	Studio/Cafe	Zone 1 Superclassroom	Zone 2 Superclassroom
Timings	3.15-5.20 p.m.	3.15-5.20 p.m.	3.15-5.20 p.m.
Collection time	Between 5.05-5.20 p.m.	Between 5.05-5.20 p.m.	Between 5.05-5.20 p.m.
Collect from	Studio/Café via side gate	Superclassroom via main gate	Superclassroom via main gate

**PLEASE NOTE THE DIFFERENT TIMINGS OF THE SESSIONS.** The shortening of the session is to allow areas to be deep cleaned before they are used again. We are also limiting collection to a 15-minute window.

We will not be providing a snack but children can bring their own snack and their water bottle. Because of the changes to the session, we have reduced the cost to £7.00 per session.

There will be a limited number of places allocated per year group and we will let you know by text and email when these places become available to book. Priority will be given to existing users of the service. All places must be paid for in advance.

- Any additional extra-curricular clubs will not take place until further notice.

**If you have any questions regarding returning to school, please call WFA on 0117 3709860 between the hours of 10.00 a.m.-2.00 p.m. Tuesday 21<sup>st</sup> July – Friday 24<sup>th</sup> July.**